

HOME SCHOOL UNIVERSITY

Code of Conduct

The following principles should be a guide by which all students conduct themselves. Our young people need to realize they are accountable before the Lord for their own behavior and actions. Our Code of Conduct is based upon a simple acrostic, GOD:

Give the speaker your full attention (this means to both teachers and students)

Only use appropriate/kind words (this includes words spoken to one another as well as about one another)

Don't invade another person's space (keep your hands to yourself, remain in your assigned spot)

In addition, by signing below, students agree with and will obey the following:

- I will come to class prepared. Homework, when assigned, is mandatory.
- I will seek help from my teacher when I do not understand material presented in his/her class.
- I will choose NOT to be a stumbling block to my peers; I will set a good example in both word and deed.
- If I should have a conflict with a fellow student which I am unable to resolve, I will seek the help of a teacher to bring about reconciliation. If I feel uncomfortable doing this on my own, I will talk to my parents about the problem and allow them to help me communicate with a teacher or the school administrator about the conflict which occurred so that it may be resolved in an appropriate manner.
- I will remain in my designated class or assigned room during the school day at HSU; I will not wander through the building nor leave the building without permission.
- I will respect the property of Community Fellowship Church.

Please read the Disciplinary Procedure on the back of this form. Afterwards, please read the following statement and have all students sign their name below.

I UNDERSTAND THE ABOVE GUIDELINES FOR MY BEHAVIOR WHILE PARTICIPATING IN HSU AND THE CONSEQUENCES THAT WILL RESULT IF I DO NOT ABIDE BY THESE GUIDELINES. I KNOW THAT I AM ACCOUNTABLE BEFORE THE LORD FOR MY BEHAVIOR, AND I WILL SEEK HIS HELP AND THE HELP OF THOSE IN AUTHORITY OVER ME IF/WHEN I AM STRUGGLING WITH THESE GUIDELINES.

Student's Signature Date Student's Signature Date

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I have read these guidelines with my student(s). I agree to encourage my student(s) in following these guidelines and understand the disciplinary procedure that will be followed if he/she repeatedly disregards these guidelines.

Parent's Signature Date Parent's Signature Date

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Disciplinary Procedure

We are looking forward to a fun and rewarding year with all of our students! We, as teachers and administrators, desire to extend grace to our students at all times. It is necessary to create a procedure to follow if disciplinary action is needed. However, our hope is that we will not have to use it!

Each teacher will be responsible for enforcing the Code of Conduct in his/her own class according to the following procedure:

- Students will receive a verbal reminder in class if an element of the Code of Conduct is being or has been violated. At this point, they will receive one disciplinary “check.”
- If a student has to be corrected again for the inappropriate behavior, the student will be pulled aside for a conversation about the problem and a note will be sent home to the parents to make them aware of the behavior. At this point, the student will receive a second disciplinary “check.”
- The next time a problem arises with this student within this teacher’s classroom, the student will receive a third disciplinary “check”, and a phone call will be made to the parents to discuss the problem behavior.

After a student has received three disciplinary checks in one class, the school administrator will be notified. Teachers will meet monthly to pray for their students and classes. If we find that a particular student is causing disciplinary issues in more than one class, one of two things may occur:

- The student may be asked to leave the program, or
- The student may be placed on probation for the remainder of the semester, during which time there will be a “one more check and you’re out” policy.

We desire to keep the lines of communication open with parents about the progress of their students. If parents will keep us informed of any concerns or problems as well, we will be able to work together to create a safe and rewarding atmosphere for all of the students at HSU.